



ADMISSION POLICY

Sanskar School aims to:

- *equip its pupils with a critical and global outlook which will make them committed citizens of the world.*
- *recognize and channelize the potential of the pupil and develop thinking, communication, social, scientific and interpersonal skills.*
- *Foster cognitive, affective and psychomotor development and enable the pupil to make connections with the acquired knowledge in his/her everyday life.*

Sanskar School, being inclusively a day school, caters to students aged 3- 17 irrespective of their caste, colour, gender, religion or nationality.

The Admissions Department provides help and guidance throughout all aspects of the admission procedure and will answer any queries about the school, its ambitions and the aspects of school life at Sanskar.

Candidates are interacted within a pleasant and comfortable environment, where they are asked simple questions to know more about their educational development, use of language, social skills, academic enthusiasm, and co-curricular interests. The idea of the interaction is to know more about what the candidates know, understand and enjoy.

Admission Criterion

Various factors would lead to the selection of a candidate into the school, where the Principal, Vice Principal, Coordinators and the Admission Committee would play an important role in judgment. The factors which would be taken into consideration are:

Pre-Primary to V Admissions

Admission in Pre-Primary on the basis of “First come First Serve” basis. Followed by a personal interaction with parent and applicant.

Admission from class I to V

1. Progress Report of previous classes.
2. Assessments done by the candidate in the previous class.
3. The potential of the applicant to benefit from the programme(s) and educational services available.
4. Proficiency in English.
5. Entrance Test of English, Hindi and Mathematics. Followed by a personal interaction with parent and applicant.
6. Categories for admission at the entry level are specified as follows:

RTE	-	25%
Siblings of students studying in the school	-	5%
Teacher's Wards	-	5%
Transferable cases	-	5%
Defence / Police wards	-	10%
General	-	50%

Admissions to Classes VI to IX

- The entrance exam is conducted for the following subjects: English, Hindi and Mathematics for class VI. Followed by a personal interaction with parent and applicant.
- The entrance exam is conducted for the following subjects: English, Hindi, Mathematics, Science and Social Science for classes VII to IX. Followed by a personal interaction with parent and applicant.
- The applicant is judged upon his capabilities to express ideas, thoughts and his/her understanding skills and his/her academic interests.

Admissions to class XI would be made on the following eligibility criteria:

- Science Stream : 80% & above (Aggregate of Mathematics & Science)
- Commerce Stream : 70% & above
- Humanities : 70% & above



- The entrance test consists of English as a compulsory component and the subject of sciences the student is opting for. Followed by a personal interaction with parent and applicant.
- The applicant is judged upon his capabilities to express ideas, thoughts and his/ her understanding skills and his/her academic interests.
- The applicant is subjected to Career Counselling if doubtful about his/her stream.

Note: Admission to **Classes X and XII** is as per CBSE norms.

Mid-Term Admission Criteria

- a. Admission depends on available seats in the desired grade.
- b. Assessment of previous academic performance and curriculum compatibility.
- c. Consideration for relocation, family circumstances, or special educational needs.

Admission form requirements:

For students enrolling in Pre- Primary

- Birth Certificate.
- 2 passport size photographs.
- Aadhar Card

For students enrolling in classes I to XII

- PEN (Permanent Education Number) from previous school.
- Birth Certificate.
- Original Transfer Certificate from the school last attended.
- 4 passport size photographs.
- Aadhar Card
- Report Card from previous successfully completed class.



- Photocopy of the scholastic achievements record from the school last attended.
- Any other information parents consider necessary for the school to know.

NOTE:

- Admission is on the basis of "First Come First Serve" for Pre- Primary.
- Admission in other classes is against vacancies only.
- If the number of applicants is more than the number of seats, the Lottery System will be followed.
- For students enrolling in classes I to XI, it is mandatory to appear for the entrance test.
- The school ensures an inclusive and non-discriminatory admission process for all students, including those with special needs.
- The school uses a structured, user-friendly feedback form available on its website.

Steering Committee

The Admission Policy Steering Committee acts as a channel of communication and discussion between the students, parents and teachers. It is the responsibility of the Principal to form a committee comprising the following to review the Admission Policy.

- Principal
- Vice Principal
- CBSE Coordinators
- Admission Team

As with other policies and processes, this policy has been drafted with inputs from various sections of the school community and shall be reviewed and shared with all the stakeholders of the school.



Admission Policy Review

Admission Policy will be reviewed by the Steering Committee at the beginning of every academic year.

The effectiveness of the Admission Policy as a working document will be reviewed with the help of collaborative discussions and meetings.

Communicating the policy to various stake holders through:

1. The official school website.

Approved by the school management in May, 2015.

Revised by the school in May, 2016.

Revised by the school in May, 2017.

Revised by the school in April, 2018.

Revised by the school in April, 2019.

Revised by the school in April, 2020.

Revised by the school in May, 2021.

Revised by the school in May, 2022.

Revised by the school in June, 2023.

Revised by the school in June, 2024.

Revised by the school in March, 2025.



SUBJECT COMBINATION FORM FOR CLASS XI 2025-26

1. Name of the Student _____

2. Father's Name _____

3. Mother's Name _____

4. Telephone Number: _____

5. School Last attended: _____

6. Pre Board Result in class 10th : English _____ Mathematics _____ Science _____
Social Science _____ Hindi/Sanskrit _____

7. Pre Board Percentage in grade 10th: _____

Subjects to be offered:

	CBSE
Subject 1	English Core
Subject 2	Physics / Accountancy / Geography/ Physical Education
Subject 3	Chemistry / Business Studies / Psychology/History
Subject 4	Biology / Mathematics / Economics / Political Science/ Commercial Art
Subject 5	Mathematics / Biology/ Applied Mathematics / Psychology / Physical Education / Informatics Practices / Entrepreneurship / Commercial Art / Yoga / Agriculture/ Financial Markets Management/ Legal studies



Criteria:

- a) Science Stream : 80 & above (Aggregate of Mathematics & Science)
- b) Commerce Stream : 65 & above (Best of three subjects)
- c) Humanities : 65 & above (Best of three subjects)

Note

- i. The students of class X will be given provisional admission in class XI session 2025-26 on the basis of the Preboard Examination result.
- ii. A candidate has to take four (4) Elective from any stream plus one (1) language i.e. English.
- iii. Less than 15 students in a group, the school reserve the right to shift the student to a different subject.
- iv. The student will be permitted to change the subject till 30th July of the same year. No application will be entertained after that.

Date: _____ Signature of Parent: _____ Signature of Student: _____