



## ADMISSION POLICY

*Sanskar School aims to:*

- *equip its pupils with a critical and global outlook which will make them committed citizens of the world.*
- *recognize and channelize the potential of the pupil and develop thinking, communication, social, scientific and interpersonal skills.*
- *Foster cognitive, affective and psychomotor development and enable the pupil to make connections with the acquired knowledge in his/her everyday life.*

Sanskar School, being inclusively a day school, caters to students aged 3- 17 irrespective of their caste, colour, gender, religion or nationality.

The Admissions Department provides help and guidance throughout all aspects of the admission procedure and will answer any queries about the school, its ambitions and the aspects of school life at Sanskar.

Candidates are interacted within a pleasant and comfortable environment, where they are asked simple questions to know more about their educational development, use of language, social skills, academic enthusiasm, and co-curricular interests. The idea of the interaction is to know more about what the candidates know, understand and enjoy.

### **Admission Criterion**

Various factors would lead to the selection of a candidate into the school, where the Principal, Vice Principal, Coordinators and the Admission Committee would play an important role in judgment. The factors which would be taken into consideration are:

#### **Pre-Primary to V Admissions**

**Admission in Pre-Primary** on the basis of "First come First Serve" basis. Followed by a personal interaction with parent and applicant.



## Admission from class I to V

1. Progress Report of previous classes.
2. Assessments done by the candidate in the previous class.
3. The potential of the applicant to benefit from the programme(s) and educational services available.
4. Proficiency in English.
5. Entrance Test of English, Hindi and Mathematics. Followed by a personal interaction with parent and applicant.
6. Categories for admission at the entry level are specified as follows:

<b>RTE</b>	-	25%
<b>Siblings of students studying in the school</b>	-	5%
<b>Teacher's Wards</b>	-	5%
<b>Transferable cases</b>	-	5%
<b>Defence / Police wards</b>	-	10%
<b>General</b>	-	50%

## Admissions to Classes VI to IX

- The entrance exam is conducted for the following subjects: English, Hindi, Mathematics, Science and Social Science. Followed by a personal interaction with parent and applicant.
- The applicant is judged upon his capabilities to express ideas, thoughts and his/her understanding skills and his/her academic interests.

## Admissions to class XI would be made on the following eligibility criteria:

- Science Stream : 80% & above (Aggregate of Mathematics & Science)
  - Commerce Stream : 70% & above
  - Humanities : 70% & above
- The entrance test consists of English as a compulsory component and the subject of sciences the student is opting for. Followed by a personal interaction with parent and applicant.



- The applicant is judged upon his capabilities to express ideas, thoughts and his/ her understanding skills and his/her academic interests.
- The applicant is subjected to Career Counselling if doubtful about his/her stream.

**Note:** Admission to **Classes X and XII** is as per CBSE norms.

### **Mid-Term Admission Criteria**

- a. Admission depends on available seats in the desired grade.
- b. Assessment of previous academic performance and curriculum compatibility.
- c. Consideration for relocation, family circumstances, or special educational needs.

### **Admission form requirements:**

#### **For students enrolling in Pre- Primary**

- Birth Certificate.
- 2 passport size photographs.
- Aadhar Card

#### **For students enrolling in classes I to XII**

- PEN (Permanent Education Number) from previous school.
- Birth Certificate.
- Original Transfer Certificate from the school last attended.
- 4 passport size photographs.
- Aadhar Card
- Report Card from previous successfully completed class.
- Photocopy of the scholastic achievements record from the school last attended.
- Any other information parents consider necessary for the school to know.



### **NOTE:**

- Admission is on the basis of "First Come First Serve" for Pre- Primary.
- Admission in other classes is against vacancies only.
- If the number of applicants is more than the number of seats, the Lottery System will be followed.
- For students enrolling in classes I to XI, it is mandatory to appear for the entrance test.
- The school ensures an inclusive and non-discriminatory admission process for all students, including those with special needs.
- The school uses a structured, user-friendly feedback form available on its website.

### **Steering Committee**

The Admission Policy Steering Committee acts as a channel of communication and discussion between the students, parents and teachers. It is the responsibility of the Principal to form a committee comprising the following to review the Admission Policy.

- Principal
- Vice Principal
- Coordinator
- Admission Team

As with other policies and processes, this policy has been drafted with inputs from various sections of the school community and shall be reviewed and shared with all the stakeholders of the school.

### **Admission Policy Review**

Admission Policy will be reviewed by the Steering Committee at the beginning of every academic year.



The effectiveness of the Admission Policy as a working document will be reviewed with the help of collaborative discussions and meetings.

### **Communicating the policy to various stake holders through:**

1. The official school website.

Approved by the school management in May, 2015.

Revised by the school in May, 2016.

Revised by the school in May, 2017.

Revised by the school in April, 2018.

Revised by the school in April, 2019.

Revised by the school in April, 2020.

Revised by the school in May, 2021.

Revised by the school in May, 2022.

Revised by the school in June, 2023.

Revised by the school in June, 2024.



## SUBJECT COMBINATION FORM FOR CLASS XI 2024-25

1. Name of the Student

\_\_\_\_\_

2. Father's Name

\_\_\_\_\_

3. Mother's  
Name

\_\_\_\_\_

4. Telephone Number: (0) \_\_\_\_\_ (R) \_\_\_\_\_ (M)

\_\_\_\_\_

5. Last School Attended:

\_\_\_\_\_

5. Pre-Board Result in class 10<sup>th</sup>: English \_\_\_\_\_ Mathematics \_\_\_\_\_ Science \_\_\_\_\_

Social Science \_\_\_\_\_ Hindi/Sanskrit/French \_\_\_\_\_

6. Pre board Percentage in grade 10<sup>th</sup>: \_\_\_\_\_

7. Choice of Board in class XI: CBSE ( ) International Baccalaureate ( )

### Subjects to be offered:

CBSE		
Science Stream	Commerce Stream	Humanities Stream
English Core	English Core	English Core
Physics	Accountancy	Geography
Chemistry	Business Studies	Psychology/History
Biology / Mathematics	Economic	Political Science /Economics

Mathematics/ Applied Mathematics/ Psychology / Physical Education / Informatics Practices / Entrepreneurship / Commercial Art/ Yoga/Legal Studies/FMM	Mathematics/ Applied Mathematics/ Psychology / Physical Education / Informatics Practices / Entrepreneurship / Commercial Art/ Yoga/Legal Studies/FMM	Mathematics/ Applied Mathematics/ Psychology / Physical Education / Informatics Practices / Entrepreneurship / Commercial Art/ Yoga/Legal Studies/FMM
<b>IBDP</b>		
<b>GROUP I</b> English A/ Hindi A (Language & Literature HL) / (Language & Literature SL )		
<b>GROUP II</b> French ab initio SL / French B SL / French B HL / Hindi B SL / Hindi B HL/English B HL/ English B SL		
<b>GROUP III</b>  Economics HL/Economics SL/ Business & Management HL/ Business & Management SL/ Psychology HL/Psychology SL/ ESS(HL)/ ESS(SL)/ DS (HL)/ DS(SL)		
<b>GROUP IV</b> Biology (HL) / Biology (SL) / Physics (HL) / Physics (SL) / Chemistry (HL) /Chemistry (SL) / ESS(SL) / ESS(HL)/ Computer Science (HL) /Computer Science (SL)		
<b>GROUP V</b> Mathematics AA (HL) / Mathematics AA (SL) / Mathematics AI (HL)/ Mathematical AI (SL)		

**GROUP VI**

Visual Arts (HL)/ Visual Arts (SL)

**Criteria:**

- a) Science Stream : 80 & above (Aggregate of Mathematics & Science)
- b) Commerce Stream : 70 & above
- c) Humanities : 70 & above

**Note**

- i. A candidate has to take four (4) Elective from any stream plus one (1) language i.e. English.
- ii. Less than 5 students in a group, the school reserves the right to shift the student to a different subject.
- iii. The student will be permitted to change the subject till 30th July of the same year.
- iv. No application will be entertained after that.
- v. If a candidate is of IBDP then he/she has to choose one subject from each group (total 3 HL and 3 SL subjects). If he/she does not choose Visual Arts from Group 6, then he/she can choose two subjects from Group 3 or Group 4.

Date: \_\_\_\_\_ Signature of Parent: \_\_\_\_\_ Signature of Student: \_\_\_\_\_